



An invitation to join a networking group for Volunteer Administrators

CNDAVA is an association of Volunteer Administrators in Cambridge and North Dumfries. The group serves as a voluntary, professional, peer networking association, or community-of-practice. Members pay a small fee each year to join the association, and explore issues and practices related to volunteer management administration, and the voluntary sector in general. Members both give to the group by sharing their own successes, best-practices, experiences and ideas, and take from the group, benefiting from the sharing of peers.

Volunteer Cambridge is the volunteer centre service that is offered by United Way of Cambridge and North Dumfries. It focuses on community volunteer recruitment, referral and recognition; learning opportunities for the staff and volunteers of nonprofits; and promotion of the voluntary sector. Within this scope, staff support CNDAVA by playing a facilitative role.

General CNDAVA Membership Information:

- ♥ Open to any organization that has and manages volunteers, or any individuals (paid or volunteer) that work with volunteers in the sector.
- ♥ The CNDAVA membership is separate from the Volunteer Cambridge membership. An individual can join CNDAVA even though their organization may not chose to apply for a Volunteer Cambridge membership.
- ♥ There is a membership fee of \$25 per year. This fee covers one representative from the organization or alternatively one independent individual. In the event where the representative changes or is absent, a substitute can attend in their place.
- ♥ The membership fee is based on the calendar year. In the event that a membership is purchased during the year, the fee will be prorated accordingly.
- ♥ Fee go towards covering costs related to guest speakers, refreshments, handouts, etc.

Meetings

- ♥ CNDAVA members meet 5 times a year in February, April, June, September and November, on the first Wednesday of the month.
- ♥ The meetings run from 12:00 to 2:00 pm. Each meeting includes a potluck portion for socializing (first 1/2 hour), plus agency profiles, peer-to-peer topic discussions, and agency updates. Two additional learning opportunities are also scheduled each year (all discussion and training topics are determined by the membership.)

